



MIAMI UNIVERSITY GRADUATE SCHOOL

APPLICATION FOR ADMISSION

You'll find links to all of our graduate programs at:

www.muohio.edu/graduate-studies

For more information, please contact:

The Graduate School

513-529-3734

gradschool@muohio.edu

The Graduate School

Miami University

Oxford, Ohio 45056

513-529-3734

www.muohio.edu/graduate-studies



Application for Admission to The Graduate School

General Instructions

This application must be completed by all U.S. citizens or permanent residents wanting to enroll in graduate-level classes at Miami University. If you are applying for continuing non-degree status, you should also complete this application. In either case, don't forget to sign the application on page 4. You must choose one of the following:

A. Applying for a Degree Program

Choose this if you intend to earn a graduate-level degree (master's, doctorate, or Specialist in Education) from Miami University.

1. Complete the application form, identifying your intended degree program from the list provided.
2. Submit the form to the Graduate School with a **non-refundable** application fee of **\$50**.
3. If you wish to apply for a graduate award (associateship, assistantship, etc.), indicate that you would like to be considered when completing the application.
4. Request the college or university at which you earned your baccalaureate degree to send **two** official transcripts of your work. (Miami University students do not need to supply a transcript.) Also, **two** official transcripts of all graduate work at every graduate school you have attended must be sent to us.
A senior may apply in advance of graduation and submit transcripts of his or her record to date. That record will be judged for provisional acceptance pending submission of final transcripts.
5. You must file a new application for each new degree program you plan to pursue or for any continuing study attempted after you complete a degree. Applications are kept for two calendar years; if you have not registered during that time, you must submit a new application. The \$50 application fee is a one-time fee.
6. Many departments require documentation in addition to transcripts and test scores. See the section on Entrance Examinations on page 5. If additional documentation is required by your program, send it directly to the department.

B. Applying for Continuing Non-Degree Graduate Status (CGS)

Choose this if you intend to enroll in graduate-level classes but not pursue a degree.

1. Complete the application form, indicating your desire for continuing non-degree graduate status.
2. Submit the form to the Graduate School with a **non-refundable** application fee of **\$20** at least three weeks prior to courses starting. (Applicants who hold a master's degree or higher from Miami University are not required to submit this fee.)
3. Request the college or university at which you earned your highest degree to send **one** transcript of your work. Photocopies of transcripts are acceptable; copies of diplomas are **not** acceptable. (Graduates of Miami University are not required to submit a transcript if the Miami degree is the highest degree earned.)
4. Please note the restrictions of this status as described in *The Miami Bulletin, Graduate Edition, 2010-2011*, found online at www.muohio.edu/graduate-studies.

C. Applying for Transient Status

Choose this if you:

- have been admitted to and enrolled in a degree program at another recognized graduate school;
 - **are currently in good academic standing and active in that program;** and
 - intend to return to the other institution to complete that program.
- Transient status is granted for one semester only; it may be renewed upon re-application.
1. Contact the Graduate School to request that the application for transient standing be sent to you. No application fee is required.
 2. Complete the student's part of that form and forward the entire form to the dean of your graduate school, asking the dean to complete it and send it directly to the Graduate School of Miami University. No transcript is required.

International Students

You cannot use this application to apply.

For additional information on applying to the Graduate School, visit:

www.muohio.edu/graduate/admission_international.cfm

Or contact:

The Graduate School
513-529-3734
fax: 513-529-3762
gradschool@muohio.edu

CHECK NUMBER _____

APPLYING FOR READMISSION AFTER 2 YEARS ABSENCE

DOMESTIC STUDENT APPLICATION FOR THE GRADUATE SCHOOL

You can also print forms or apply and pay your application fee online; see www.muohio.edu/graduate-studies
Miami University, Oxford Ohio 45056

1. LEGAL NAME		LAST	FIRST	MIDDLE	PREVIOUS NAME(S)		
2. PERMANENT ADDRESS		NO.	STREET	CITY	STATE	ZIP CODE	COUNTRY
3. PRESENT ADDRESS		NO.	STREET	CITY	STATE	ZIP CODE	COUNTRY
4. PRESENT TELEPHONE			PERMANENT TELEPHONE		5. EMAIL ADDRESS		
6. SOCIAL SECURITY NUMBER		7. DATE OF BIRTH		8. CITY AND STATE OF BIRTH		9. CITIZENSHIP: <input type="checkbox"/> U.S. <input type="checkbox"/> PERMANENT RESIDENT OR IMMIGRANT (SEND COPY OF GREEN CARD) <input type="checkbox"/> OTHER: IF IN U.S. INDICATE VISA TYPE _____	

APPLICANTS ARE REQUESTED, BUT NOT REQUIRED, TO INDICATE THEIR BACKGROUND. FAILURE TO RESPOND TO THIS INQUIRY WILL NOT SUBJECT YOU TO ANY ADVERSE ACTION. MIAMI UNIVERSITY WILL KEEP ALL INFORMATION GATHERED FROM THIS INQUIRY STRICTLY CONFIDENTIAL.

10A. DO YOU CONSIDER YOURSELF TO BE HISPANIC OR LATINO? YES, HISPANIC OR LATINO NO

IF YOU ANSWERED YES, WHICH BEST DESCRIBES YOUR BACKGROUND:

MEXICO PUERTO RICO OTHER

10B. REGARDLESS OF YOUR ANSWER TO THE PRIOR QUESTION, PLEASE SELECT ONE OR MORE OF THE FOLLOWING CATEGORIES TO DESCRIBE YOURSELF:

AMERICAN INDIAN OR ALASKA NATIVE NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
 ASIAN OR ASIAN AMERICAN WHITE
 BLACK OR AFRICAN AMERICAN

SEX
 M F

11A. APPLICATION FOR: (SEE LIST ON PAGE 4) (COMPLETE ONLY IF APPLYING TO A DEGREE PROGRAM) DEGREE _____ PROGRAM OF STUDY _____		11B. CONTINUING NON-DEGREE GRADUATE STATUS (CGS) YES <input type="checkbox"/> NO <input type="checkbox"/>	11C. I PLAN TO ENROLL FOR <input type="checkbox"/> FULL-TIME STUDY <input type="checkbox"/> PART-TIME STUDY
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12. ADMISSION REQUESTED FOR: _____ (YEAR) AUGUST <input type="checkbox"/> JANUARY <input type="checkbox"/> SUMMER <input type="checkbox"/>	HAVE YOU EVER PREVIOUSLY ATTENDED MIAMI AS A STUDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO
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ARE YOU APPLYING FOR A COMBINED BA/MA PROGRAM? (CURRENT MIAMI STUDENTS ONLY) <input type="checkbox"/> YES <input type="checkbox"/> NO	HAVE YOU PREVIOUSLY APPLIED TO OR BEEN ADMITTED TO MIAMI'S GRADUATE SCHOOL? <input type="checkbox"/> YES <input type="checkbox"/> NO UNDER WHAT NAME? _____
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13. LIST IN CHRONOLOGICAL ORDER ALL COLLEGES AND UNIVERSITIES ATTENDED, INCLUDING PROFESSIONAL SCHOOLS. (CGS STUDENTS LIST ONLY HIGHEST DEGREE EARNED.)

INSTITUTION	LOCATION	FROM MO./YR.	TO MO./YR.	MAJOR	DEGREE	DATE AWARDED OR EXPECTED	GPA

14. DO YOU HAVE A VALID TEACHING LICENSE OR ENDORSEMENT?
 YES NO

15. WILL YOU BE TAKING COURSES FOR LICENSURE OR ENDORSEMENT?
 YES NO IF YES, SELECT PROGRAMS _____

16. CHECK THE STANDARDIZED U.S.A. GRADUATE ADMISSIONS TESTS TAKEN, IF APPLICABLE GRE GMAT MAT
 THE GRADUATE SCHOOL MUST RECEIVE AN **OFFICIAL SCORE REPORT** IF YOUR INTENDED PROGRAM REQUIRES ANY OF THE ABOVE TESTS

17. WOULD YOU LIKE TO BE CONSIDERED FOR A GRADUATE AWARD, SUCH AS AN ASSISTANTSHIP? (YOU MUST BE A FULL-TIME STUDENT TO BE ELIGIBLE.) YES NO

DO NOT WRITE BELOW THIS LINE

CREDIT HOURS _____	PTS. _____	AVG. _____	PROPOSED STANDING _____	DATE _____
DEGREE _____				
LAST 4 SEMESTERS				
CREDIT HOURS _____	PTS. _____	AVG. _____		
CREDIT HOURS _____	PTS. _____	AVG. _____		
DEGREE _____				
CREDIT HOURS _____	PTS. _____	AVG. _____		

Programs and degrees

On your application (item 11) you must identify your program and the degree you intend to earn from the list below. Your application cannot be processed unless you have specified a degree and program.

Accountancy (M.Acc.)	Ecology, evolution, and environmental biology (Ph.D.)	Music education (M.M.)
* Adolescent education (M.Ed.)	Economics (M.A.)	Music performance (M.M.)
* Adolescent education (M.A.T.)	Educational administration (Ed.D., Ph.D.)	Paper and chemical engineering (M.S.)
Integrated English/language arts education (M.A.T.)	Educational leadership (M.Ed.)	Philosophy (M.A.)
Integrated math (M.A.T.)	Educational psychology (M.Ed.)	Physics (M.S.)
Integrated social studies (M.A.T.)	* Elementary education (M.Ed.)	Political science (M.A., Ph.D.†)
Earth science/chemistry (M.A.T.)	Elementary mathematics education (M.Ed.)	Population and social gerontology (M.P.S.G.)
Earth science/physics (M.A.T.)	English/composition and rhetoric (M.A., Ph.D.)	Psychology (Ph.D.) (M.A. required step)
Earth science education (M.A.T.)	English/creative writing (M.A.)	Reading education (M.Ed.)
Foreign language education (M.A.T.)	English/literature (M.A., Ph.D.)	School psychology (M.S., Ed.S.)
Life science (M.A.T.)	English/Ohio Writing Project (M.A.T.)	Spanish (M.A.†)
Life science/earth science (M.A.T.)	Environmental sciences (M.En.)	Special education (M.A., M.Ed.)
Life science/physics (M.A.T.)	Exercise and health studies (M.S.E.H.S.)	Speech communication (M.A.†)
Physical science (M.A.T.)	Family and child studies (M.S.)	Speech pathology and audiology (M.A., M.S.)
Adolescent mathematics education (M.Ed.)	French (M.A.)	Sport studies (M.S.S.S.)
Architecture (M.Arch.)	Geography (M.A.)	Statistics (M.S.)
Art (M.F.A.)	Geology (M.A., M.S., Ph.D.)	Student affairs in higher education (M.S., Ph.D.)
Art education (M.A.†)	Gerontology (M.G.S., Ph.D.)	Technical and scientific communication (M.T.S.C.†)
Biological sciences (M.A.T.)	History (M.A., Ph.D.†)	Theatre (M.A.)
Botany (M.A., M.S., Ph.D.)	Instructional design and technology (M.A.†, M.Ed.†)	Zoology (M.A., M.S., Ph.D.)
Cellular, molecular, and structural biology (M.S., Ph.D.)	Managing extended enterprise (M.B.A.)	
Chemistry (M.S., Ph.D.)	Mass communication (M.A.†)	
Comparative religion (M.A.†)	Mathematics (M.A., M.A.T., M.S.)	
Computational science and engineering (M.S.)	Microbiology (M.S., Ph.D.)	
Computer science (M.C.S.)		
Curriculum and teacher leadership (M.Ed.)		

* various areas of concentration available
 † these programs are not currently taking applications

State Residence Determination for Fee Purposes (Required of all applicants)

If you have questions on residency, please contact the **Residency Office, residency@muohio.edu**

Name _____ Social Security # _____

Have you lived in Ohio for the previous 12 months? Yes No

Background information (Required of all applicants)

Miami University is committed to maintaining a safe environment for all members of our community. All applicants must answer the following questions. An affirmative answer to either question does not automatically bar admission to the university, but does require review.

1. Have you ever been convicted of a criminal offense other than a minor traffic violation or are such charges currently pending against you at this time? Yes No
2. Have you ever been dismissed, suspended, or placed on probation for nonacademic reasons by any college or university? Yes No
If you answer yes to either of the above questions, attach a detailed statement of explanation.

I hereby certify that the information given by me in this application is complete and accurate. If my answer to any question is later rendered incorrect by subsequent events, I agree to immediately notify the Graduate School in writing.

Signature of Applicant _____ Date _____

Current Mailing Address _____

Miami is in accordance with section 438 (B) (4) (B) of the Family Educational Rights and Privacy Act of 1974 stating that the information you are providing is on the condition that Miami, its agents, and employees will not permit any other party to have access to such information without your written consent.

Deadlines and Entrance Examinations

Application deadlines

Admission deadlines vary by department. See the Programs and Degrees page on the Graduate School website at www.muohio.edu/graduate-studies for exact dates.

Graduate award deadlines

Graduate awards are available only to students who will be enrolled full-time in a degree program. See the Programs and Degrees page on the Graduate School website at www.muohio.edu/graduate-studies for deadlines.

Non-degree and part-time study applicants must submit applications at least three weeks prior to the beginning of the semester in which you wish to enroll. Applications received later may not be processed before the registration period at the beginning of the semester.

Non-degree applicants are not eligible for financial aid.

Entrance Examinations

1. All applicants for the **MBA degree** and the **M.Acc. degree** are required to take the Graduate Management Admission Test (GMAT).
2. All applicants for **Architecture; Botany; Cellular, Molecular, & Structural Biology; Chemistry; Computational Science and Engineering; Computer Science; Ecology, Evolution, & Environmental Biology; Economics; Educational Psychology; Geology; Gerontology; History; Microbiology; Paper and Chemical Engineering; Philosophy; Political Science; Population & Social Gerontology; Psychology; School Psychology; Speech Pathology and Audiology; Student Affairs in Higher Education (Ph.D. only); Teacher Education (M.A.T. only); and Zoology (M.S. and Ph.D. only)** are required to take the Graduate Record Examination (GRE).
3. All applicants for **Exercise and Health Studies, Sport Studies, Educational Leadership, and Educational Administration** are required to take either the Miller Analogies Test (MAT) or the GRE.
4. Applicants for other degree programs are not required to take entrance examinations if their academic records meet the standards for regular admission. However, if you have taken or plan to take the GRE or MAT, you are encouraged to submit your scores to Miami University.
5. Some programs may require additional supporting documents. Read carefully the information sent to you by the department and send required materials directly to the department.

Miami's ETS code for the GRE is 1463.

Medical History Form

All graduate students on the Oxford campus are required to submit a completed Medical History Form to the medical director of the Student Health Service prior to registration. Admitted students can complete the Medical History Form at www.muohio.edu/saf/shs. You will not be allowed to register until the completed form is on file with the Student Health Service.



MIAMI UNIVERSITY

University Statement of Non-Discrimination

Miami University is committed to providing equal opportunity and an educational and work environment free from discrimination on the basis of sex, race, color, religion, national origin, disability, age, sexual orientation, gender identity, military status, or veteran status. Miami shall adhere to all applicable state and federal equal opportunity/affirmative action statutes and regulations.

The university is dedicated to ensuring access and equal opportunity in its educational programs, related activities, and employment. Retaliation against an individual who has raised claims of illegal discrimination or cooperated with an investigation of such claims is prohibited.

Students and employees should bring questions or concerns to the attention of the Office of Equity and Equal Opportunity, Hanna House, 529-7157 (V/TTY) and 529-7158 (fax). Students and employees with disabilities may contact the Office of Disability Resources, 19 Campus Avenue Building, 529-1541 (V/TTY) and 529-8595 (fax).

Miami campuses are smoke-free environments.