You'll find links to all of our graduate programs at:

www.muohio.edu/graduate-studies

For more information, please contact:

The Graduate School
513-529-3734
gradschool@muohio.edu
Application for Admission to The Graduate School

General Instructions

This application must be completed by all U.S. citizens or permanent residents wanting to enroll in graduate-level classes at Miami University. If you are applying for continuing non-degree status, you should also complete this application. In either case, don’t forget to sign the application on page 4. You must choose one of the following:

A. Applying for a Degree Program

Choose this if you intend to earn a graduate-level degree (master’s, doctorate, or Specialist in Education) from Miami University.

1. Complete the application form, identifying your intended degree program from the list provided.
2. Submit the form to the Graduate School with a non-refundable application fee of $50.
3. If you wish to apply for a graduate award (associateship, assistantship, etc.), indicate that you would like to be considered when completing the application.
4. Request the college or university at which you earned your baccalaureate degree to send two official transcripts of your work. (Miami University students do not need to supply a transcript.) Also, two official transcripts of all graduate work at every graduate school you have attended must be sent to us.
5. A senior may apply in advance of graduation and submit transcripts of his or her record to date. That record will be judged for provisional acceptance pending submission of final transcripts.
6. You must file a new application for each new degree program you plan to pursue or for any continuing study attempted after you complete a degree. Applications are kept for two calendar years; if you have not registered during that time, you must submit a new application. The $50 application fee is a one-time fee.
7. Many departments require documentation in addition to transcripts and test scores. See the section on Entrance Examinations on page 5. If additional documentation is required by your program, send it directly to the department.

B. Applying for Continuing Non-Degree Graduate Status (CGS)

Choose this if you intend to enroll in graduate-level classes but not pursue a degree.

1. Complete the application form, indicating your desire for continuing non-degree graduate status.
2. Submit the form to the Graduate School with a non-refundable application fee of $20 at least three weeks prior to courses starting. (Applicants who hold a master’s degree or higher from Miami University are not required to submit this fee.)
3. Request the college or university at which you earned your highest degree to send one transcript of your work. Photocopies of transcripts are acceptable; copies of diplomas are not acceptable. (Graduates of Miami University are not required to submit a transcript if the Miami degree is the highest degree earned.)
4. Please note the restrictions of this status as described in The Miami Bulletin, Graduate Edition, 2010-2011, found online at www.muohio.edu/graduate-studies.

C. Applying for Transient Status

Choose this if you:
• have been admitted to and enrolled in a degree program at another recognized graduate school;
• are currently in good academic standing and active in that program; and
• intend to return to the other institution to complete that program.

Transient status is granted for one semester only; it may be renewed upon re-application.

1. Contact the Graduate School to request that the application for transient standing be sent to you. No application fee is required.
2. Complete the student’s part of that form and forward the entire form to the dean of your graduate school, asking the dean to complete it and send it directly to the Graduate School of Miami University. No transcript is required.

International Students

You cannot use this application to apply.

For additional information on applying to the Graduate School, visit:
www.muohio.edu/graduate/admission_international.cfm
Or contact:
The Graduate School
513-529-3734
fax: 513-529-3762
gradschool@muohio.edu
DOMESTIC STUDENT
APPLICATION FOR THE GRADUATE SCHOOL

Miami University, Oxford Ohio 45056

1. LEGAL NAME
   LAST FIRST MIDDLE
   PREVIOUS NAME(S)

2. PERMANENT ADDRESS
   NO. STREET CITY STATE ZIP CODE COUNTRY

3. PRESENT ADDRESS
   NO. STREET CITY STATE ZIP CODE COUNTRY

4. SOCIAL SECURITY NUMBER
   5. DATE OF BIRTH
   6. PRESENT PHONE
   7. PERMANENT PHONE
   8. EMAIL ADDRESS
   9. U.S. PERMANENT RESIDENT OR IMMIGRANT
      (SEND COPY OF GREEN CARD)
      OTHER: IF IN U.S. INDICATE VISA TYPE:

APPLICANTS ARE REQUESTED, BUT NOT REQUIRED, TO INDICATE THEIR BACKGROUND. FAILURE TO RESPOND TO THIS INQUIRY WILL NOT SUBJECT YOU TO ANY ADVERSE ACTION. MIAMI UNIVERSITY WILL KEEP ALL INFORMATION GATHERED FROM THIS INQUIRY STRICTLY CONFIDENTIAL.

10A. DO YOU CONSIDER YOURSELF TO BE HISPANIC OR LATINO?
      YES, HISPANIC OR LATINO
      NO

   IF YOU ANSWERED YES, WHICH BEST DESCRIBES YOUR BACKGROUND:
   MEXICO
   PUERTO RICO
   OTHER

10B. REGARDLESS OF YOUR ANSWER TO THE PRIOR QUESTION, PLEASE SELECT ONE OR MORE OF THE FOLLOWING CATEGORIES TO DESCRIBE YOURSELF:
   AMERICAN INDIAN OR ALASKA NATIVE
   NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
   ASIAN OR ASIAN AMERICAN
   WHITE
   BLACK OR AFRICAN AMERICAN
   SEX
   M
   F

11A. APPLICATION FOR: (SEE LIST ON PAGE 4) (COMPLETE ONLY IF APPLYING TO A DEGREE PROGRAM)
      DEGREE
      PROGRAM OF STUDY
      1B. CONTINUING NON-DEGREE
      1C. I PLAN TO ENROLL FOR
      GRADUATE STATUS (CGS)
      FULL-TIME STUDY
      PART-TIME STUDY

12. ADMISSION REQUESTED FOR:
      AUGUST
      JANUARY
      SUMMER
      HAVE YOU EVER PREVIOUSLY ATTENDED MIAMI AS A STUDENT?
      YES
      NO

13. ARE YOU APPLYING FOR A COMBINED BA/MA PROGRAM? (CURRENT MIAMI STUDENTS ONLY)
      YES
      NO

14. HAVE YOU PREVIOUSLY APPLIED TO OR BEEN ADMITTED TO MIAMI'S GRADUATE SCHOOL?
      YES
      NO

15. LIST IN CHRONOLOGICAL ORDER ALL COLLEGES AND UNIVERSITIES ATTENDED, INCLUDING PROFESSIONAL SCHOOLS
      (CGS STUDENTS LIST ONLY HIGHEST DEGREE EARNED.)
      INSTITUTION
      LOCATION
      FROM MO./YR. TO MO./YR.
      MAJOR
      DEGREE
      DATE AWARDED
      OR EXPECTED
      GPA

16. DO YOU HAVE A VALID TEACHING LICENSE OR ENDORSEMENT?
      YES
      NO

17. WILL YOU BE TAKING COURSES FOR LICENSURE OR ENDORSEMENT?
      YES
      NO

DO NOT WRITE BELOW THIS LINE

CREDIT HOURS

PTS.

AVG.

PROPOSED

STANDING

DATE

DEGREE

LAST 4 SEMESTERS

CREDIT HOURS

PTS.

AVG.

DEGREE

CREDIT HOURS

PTS.

AVG.

DEGREE

DO NOT WRITE BELOW THIS LINE

3
State Residence Determination for Fee Purposes (Required of all applicants)

If you have questions on residency, please contact the Residency Office, residency@muohio.edu

Name ____________________________________________________________________________
Social Security # ______________________________________

Have you lived in Ohio for the previous 12 months? ☐ Yes ☐ No

Background information (Required of all applicants)

Miami University is committed to maintaining a safe environment for all members of our community. All applicants must answer the following questions. An affirmative answer to either question does not automatically bar admission to the university, but does require review.

1. Have you ever been convicted of a criminal offense other than a minor traffic violation or are such charges currently pending against you at this time? ☐ Yes ☐ No

2. Have you ever been dismissed, suspended, or placed on probation for nonacademic reasons by any college or university? ☐ Yes ☐ No

If you answer yes to either of the above questions, attach a detailed statement of explanation.

I hereby certify that the information given by me in this application is complete and accurate. If my answer to any question is later rendered incorrect by subsequent events, I agree to immediately notify the Graduate School in writing.

Signature of Applicant ____________________________________________________________________________ Date __________________

Current Mailing Address _______________________________________________________________________

Miami is in accordance with section 438 (B) (4) (B) of the Family Educational Rights and Privacy Act of 1974 stating that the information you are providing is on the condition that Miami, its agents, and employees will not permit any other party to have access to such information without your written consent.

Programs and degrees

On your application (item 11) you must identify your program and the degree you intend to earn from the list below. Your application cannot be processed unless you have specified a degree and program.

Accountancy (M.Acc.)
• Adolescent education (M.Ed.)
  • Adolescent education (M.A.T.)
  • Integrated English/language arts education (M.A.T.)
  • Integrated math (M.A.T.)
  • Integrated social studies (M.A.T.)
  • Earth science/chemistry (M.A.T.)
  • Earth science/physics (M.A.T.)
  • Earth science education (M.A.T.)
  • Foreign language education (M.A.T.)
  • Life science (M.A.T.)
  • Life science/earth science (M.A.T.)
  • Life science/physics (M.A.T.)
  • Physical science (M.A.T.)
  • Adolescent mathematics education (M.Ed.)
  • Architecture (M.Arch.)
  • Art (M.F.A.)
  • Art education (M.A.*)
  • Biological sciences (M.A.T.)
  • Botany (M.A., M.S., Ph.D.)
  • Cellular, molecular, and structural biology (B.S., Ph.D.)
  • Chemistry (M.S., Ph.D.)
  • Comparative religion (M.A.*)
  • Computational science and engineering (MS)
  • Computer science (M.C.S.)
  • Curriculum and teacher leadership (M.Ed.)
  • Ecology, evolution, and environmental biology (Ph.D.)
  • Economics (M.A.)
  • Educational administration (Ed.D., Ph.D.)
  • Educational leadership (M.Ed.)
  • Educational psychology (M.Ed.)
  • Elementary education (M.Ed.)
  • Elementary mathematics education (M.Ed.)
  • English/composition and rhetoric (M.A., Ph.D.)
  • English/creative writing (M.A.)
  • English/literature (M.A., Ph.D.)
  • English/Ohio Writing Project (M.A.T.)
  • Environmental sciences (M.En.)
  • Exercise and health studies (M.S.E.H.S.)
  • Family and child studies (M.S.)
  • French (M.A.)
  • Geography (M.A.)
  • Geology (M.A., M.S., Ph.D.)
  • Gerontology (M.G.S., Ph.D.)
  • History (M.A., Ph.D.*)
  • Instructional design and technology (M.A.*, M.Ed.*)
  • Managing extended enterprise (M.B.A.)
  • Mass communication (M.A.*)
  • Mathematics (M.A., M.A.T., M.S.)
  • Microbiology (M.S., Ph.D.)
  • Music education (M.M.)
  • Music performance (M.M.)
  • Paper and chemical engineering (M.S.)
  • Philosophy (M.A.)
  • Physics (M.S.)
  • Political science (M.A., Ph.D.*)
  • Population and social gerontology (M.P.S.G.)
  • Psychology (Ph.D.) (M.A. required step)
  • Reading education (M.Ed.)
  • School psychology (M.Ed.)
  • Spanish (M.A.*)
  • Special education (M.A., M.Ed.)
  • Speech communication (M.A.*)
  • Speech pathology and audiology (M.A., M.S.)
  • Sport studies (M.S.S.S.)
  • Statistics (M.A.)
  • Student affairs in higher education (M.S., Ph.D.)
  • Technical and scientific communication (M.T.S.C.*)
  • Theatre (M.A.)
  • Zoology (M.A., M.S., Ph.D.)

• various areas of concentration available
+ these programs are not currently taking applications
Deadlines and Entrance Examinations

**Application deadlines**
Admission deadlines vary by department. See the Programs and Degrees page on the Graduate School website at www.muohio.edu/graduate-studies for exact dates.

**Graduate award deadlines**
Graduate awards are available only to students who will be enrolled full-time in a degree program. See the Programs and Degrees page on the Graduate School website at www.muohio.edu/graduate-studies for deadlines.

Non-degree and part-time study applicants must submit applications at least three weeks prior to the beginning of the semester in which you wish to enroll. Applications received later may not be processed before the registration period at the beginning of the semester. **Non-degree applicants are not eligible for financial aid.**

**Entrance Examinations**
1. All applicants for the MBA degree and the M.Acc. degree are required to take the Graduate Management Admission Test (GMAT).
2. All applicants for Architecture; Botany; Cellular, Molecular, & Structural Biology; Chemistry; Computational Science and Engineering; Computer Science; Ecology, Evolution, & Environmental Biology; Economics; Educational Psychology; Geology; Gerontology; History; Microbiology; Paper and Chemical Engineering; Philosophy; Political Science; Population & Social Gerontology; Psychology; School Psychology; Speech Pathology and Audiology; Student Affairs in Higher Education (Ph.D. only); Teacher Education (M.A.T. only); and Zoology (M.S. and Ph.D. only) are required to take the Graduate Record Examination (GRE).
3. All applicants for Exercise and Health Studies, Sport Studies, Educational Leadership, and Educational Administration are required to take either the Miller Analogies Test (MAT) or the GRE.
4. Applicants for other degree programs are not required to take entrance examinations if their academic records meet the standards for regular admission. However, if you have taken or plan to take the GRE or MAT, you are encouraged to submit your scores to Miami University.
5. Some programs may require additional supporting documents. Read carefully the information sent to you by the department and send required materials directly to the department.

**Medical History Form**
All graduate students on the Oxford campus are required to submit a completed Medical History Form to the medical director of the Student Health Service prior to registration. Admitted students can complete the Medical History Form at www.muohio.edu/saf/shs. You will not be allowed to register until the completed form is on file with the Student Health Service.

Miami's ETS code for the GRE is 1463.
University Statement of Non-Discrimination

Miami University is committed to providing equal opportunity and an educational and work environment free from discrimination on the basis of sex, race, color, religion, national origin, disability, age, sexual orientation, gender identity, military status, or veteran status. Miami shall adhere to all applicable state and federal equal opportunity/affirmative action statutes and regulations.

The university is dedicated to ensuring access and equal opportunity in its educational programs, related activities, and employment. Retaliation against an individual who has raised claims of illegal discrimination or cooperated with an investigation of such claims is prohibited.

Students and employees should bring questions or concerns to the attention of the Office of Equity and Equal Opportunity, Hanna House, 529-7157 (V/TTY) and 529-7158 (fax). Students and employees with disabilities may contact the Office of Disability Resources, 19 Campus Avenue Building, 529-1541 (V/TTY) and 529-8595 (fax).

Miami campuses are smoke-free environments.