MIAMI UNIVERSITY
OXFORD, OH • EST. 1809

DEPARTMENT OF HUMAN RESOURCES

ROUDEBUSH HALL ROOM 15
OXFORD, OHIO 45056-3653
(513) 529-3131
(513) 529-4223 fax

August 22, 2019

**REVISED**

Elaine Witter
5447 E Contreras Pike
Bath, Indiana 47010

Dear Elaine,

On behalf of President Gregory P. Crawford, it is my pleasure to offer you the position of Associate Director Marketing & In-game Presentation. This is an unclassified appointment. The terms and conditions of this appointment are outlined below:

**Appointment Effective Date:** August 1, 2019
**Department:** Intercollegiate Athletics
**Salary:** $49,735.00
**End Date of Appointment:** 60/30/2020
**Employment Terms:** Full-time, extended appointment eligible
**University Provided Benefits:** Yes

**Additional Terms:** Your position is contingent upon the successful verification of educational information provided on your resume and/or employment application. Should there be a problem with this information you will be contacted, otherwise employment will proceed as outlined below.

Your appointment is, of course, subject to applicable rules, regulations and procedures of Miami University as now in effect and hereafter amended, directives of the President and actions of the Board of Trustees. This appointment is also subject to all applicable laws and regulations, including Ohio's Ethics laws. The enclosed "Miami University Terms of Employment for Unclassified Staff" sets forth additional terms of employment and is incorporated herein by reference. Please review carefully, as you will be responsible for meeting the terms and employment requirements as elaborated. The enclosure and this letter contain all the terms of our offer of employment. There are no other understandings or agreements, verbal or otherwise, in relation thereto between the University and you except as expressly set forth herein.

This appointment may be renewed consistent with Miami University's policies. In the event you will need sponsored work authority to cover any reappointment period, Miami University reserves the right to withdraw and terminate an offer of reappointment if work authority is not obtained at least 21 days prior to your reappointment date. In making this determination, Miami University may consider a number of factors, including but not limited to, the likelihood that authorization will not be received in time to begin your reappointment in a timely manner and the effect on students, faculty, and staff and the efficient operation of the University.

If these terms are acceptable to you, please indicate your acceptance.

Congratulations on your new position! We hope that you will find continued professional and personal success at Miami.

Sincerely,

Dawn Fahner, PHR
Sr Associate Vice President
Department of Human Resources
Roudebush Hall, Suite 15