

# MIAMI UNIVERSITY PROPOSAL TO FAM/AAUP-AFT

January 31, 2024

## FACULTY EVALUATIONS

### I. Annual Evaluations

1. All bargaining unit faculty members shall be reviewed on an annual basis in accordance with University, departmental and divisional policies for performance evaluations. All bargaining unit faculty members shall be notified annually about the review process, including timing, procedures and information they should expect to provide and receive in their annual evaluation.
2. Each bargaining unit faculty member shall submit to their chair or program director, as appropriate, a written Annual Report of Professional Activities, as defined by their academic unit.
3. Annual evaluations shall set forth strengths, weaknesses, and specific recommendations for improvement. Additional assessments may be conducted upon recommendation of the bargaining unit faculty member's chair or program director, as applicable, or dean.
4. The results of the annual evaluation shall be conveyed to the faculty member. The results of annual evaluations shall be considered in subsequent decisions on promotion, pay, awards, benefits, and other decisions related to continued employment.

### II. Teaching Evaluation Plans

1. Each department shall develop a teaching evaluation plan in accordance with University, divisional and departmental policies, procedures and practices.
2. Teaching evaluations conducted at the end of a term pursuant to the department's Teaching Evaluation Plan will be retained and ~~used~~ considered as a part of the evaluation process for tenure, promotion, post-tenure review, and merit salary increases.

Miami University and FAM reserve the right to add to, delete from, or modify any proposal herein prior to final agreement. Any withdrawal of a proposal is without prejudice to the University. Any tentative agreements reached between the parties on any proposals shall not become final until (1) the parties have reached final agreement on a full collective bargaining agreement, (2) the Union membership has ratified the full collective bargaining agreement and (3) the University Board of Trustees has approved the full collective bargaining agreement.

### III. TCPL Professional Development Plan and Evaluation

1. Each TCPL bargaining unit faculty member shall develop a professional development plan in consultation with the department chair and with approval by the Dean, in accordance with University, divisional and departmental policies and practices.
2. The PDP plan should be flexible and open to revision on an annual basis. Any significant changes shall be implemented in coordination with the department chair and subject to approval by the Dean.
3. The PDP will be retained and considered as a part of the evaluation process for promotion, post-promotion review and merit salary increases.

### III.IV. Periodic Evaluation of Tenured Faculty

1. Faculty members with tenure shall undergo a periodic career review after every seventh year of service. The periodic career review will include, at a minimum, feedback from the faculty member's department chair and a committee of faculty colleagues holding the rank of full Professor, in accordance with university policy.
2. The periodic career review process shall support the further career development of tenured candidates as well as ensure accountability and continued robust performance from faculty after they have achieved tenure. When the review period ends in a sabbatical (or other leave), the periodic career review shall be deferred until the next academic year. A promotion shall replace a periodic career review for the period in which the promotion occurs.
3. The results of the periodic career review shall be conveyed to the faculty member. The results of the periodic career review shall be considered in subsequent decisions on promotion, pay, awards, benefits, and other decisions related to continued employment.

### IV.V. Formative Evaluations for Promotion

1. Bargaining unit faculty members in a promotable rank may request a formative promotion evaluation once per academic year, in addition to the annual evaluation described in Section I. Upon request, such evaluation shall be prepared by the department's promotion committee and chair or program director, as applicable.

Miami University and FAM reserve the right to add to, delete from, or modify any proposal herein prior to final agreement. Any withdrawal of a proposal is without prejudice to the University. Any tentative agreements reached between the parties on any proposals shall not become final until (1) the parties have reached final agreement on a full collective bargaining agreement, (2) the Union membership has ratified the full collective bargaining agreement and (3) the University Board of Trustees has approved the full collective bargaining agreement.

2. Bargaining unit faculty members who request a formative promotion evaluation are responsible for providing cumulative information upon which the promotion committee and chair shall base their evaluation.

#### V-VI. Performance Improvement Plans

1. Should the University determine, based on the evaluation of any bargaining unit faculty member, that their performance is unsatisfactory in any area, the evaluator and the bargaining unit faculty member will meet with the bargaining unit faculty member to formulate a performance improvement plan (PIP) to remedy the unsatisfactory performance.
2. Bargaining unit faculty members who fail to satisfy the requirements of a PIP may be subject to discipline up to and including termination, pursuant to Article [Discipline and Discharge].

Miami University and FAM reserve the right to add to, delete from, or modify any proposal herein prior to final agreement. Any withdrawal of a proposal is without prejudice to the University. Any tentative agreements reached between the parties on any proposals shall not become final until (1) the parties have reached final agreement on a full collective bargaining agreement, (2) the Union membership has ratified the full collective bargaining agreement and (3) the University Board of Trustees has approved the full collective bargaining agreement.