



DEPARTMENT OF HUMAN RESOURCES
ROUDEBUSH HALL ROOM 15
OXFORD, OHIO 45056-3653
(513) 529-3131
(513) 529-4223 fax

July 1, 2023

Stephen Dailey
Intercoll Athletics Admin & General

Miami University is pleased to confirm your appointment for 2023/2024 under the terms and conditions set forth below and in the attached Terms of Employment. On behalf of President Gregory P. Crawford, thank you for your dedication and commitment to Miami, and the students, families and communities we are privileged to serve.

This appointment is part of the University's ongoing commitment to invest in our faculty and staff – our most valuable resource. It is assumed to meet your acceptance unless you advise the Office of Human Resources in writing to the contrary. If you have any questions about your appointment, please contact the Office of Human Resources at employment@miamioh.edu.

Title: Associate Athletic Director of Human Performance & Wellness

Status: Full-Time, Extended Appointment Eligible

Salary for: July 1, 2023 – June 30, 2024: \$58,707.55

TERMS OF EMPLOYMENT FOR PART-TIME UNCLASSIFIED STAFF

2023/2024

TERMS OF EMPLOYMENT:

As a member of the unclassified staff, this appointment is subject to and you are expected to comply with applicable rules, regulations, and procedures of Miami University (many are included in the [Miami University Policy Library](#)), directives as promulgated by the President and official actions of the Board of Trustees, as now in effect or hereafter implemented or amended. This appointment is conditioned upon full compliance therewith.

This is a part-time appointment. Part-time employees may not work more than 28 hours per week in any capacity without the advanced written authorization of their Dean/supervisor. Employees who work in excess of their appointment without written authorization may be subject to disciplinary action up to and including possible termination of employment.

The University reserves the right to modify during the term of this appointment the economic terms and conditions of employment, including, but not limited to financial terms, the modification of certain employment benefits and/or increasing employee cost sharing.

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COMPENSATORY TIME/OVERTIME PLAN:

Your position is not exempt from the overtime provisions of the Fair Labor Standards Act. The following plans apply:

Fixed Salary Plan

Salaries are paid on a monthly basis. Salary is based on an hourly rate for 40 hours per week; and one and one-half times an hourly rate for hours worked over 40 up to a maximum of 45 hours per week.

Because you are eligible for compensatory time/overtime, work hours must be tracked. Time is recorded on a weekly basis and submitted to a supervisor for approval. As an unclassified employee, you are not required to use vacation or sick leave for absences of less than one-half day, however, the time away from the office must be recorded.

Compensatory (Comp) Time/Overtime Plan

For every hour you work in excess of 45 hours per week, you will receive one and one-half hours of compensatory time, up to an accumulated maximum of 80 hours. If you have a balance of 80 hours of compensatory time, any hours you work in excess of 45 per week will be paid as overtime at one and one-half times your hourly rate. You must have your supervisor's prior permission to work any hours in excess of 45 hours per week.

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COMPENSATION

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+01213207

Xinli Geng
Information Technology Services

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Title: Senior Application Software Developer I

Status: Full-Time; Extended Appointment Eligible

Salary for: July 1, 2023 – June 30, 2024: \$49,685.50

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2023/2024

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July 1, 2023

+01801299

Courtney Miller
Admission

Miami University is pleased to confirm your appointment for 2023/2024 under the terms and conditions set forth below and in the attached Terms of Employment. On behalf of President Gregory P. Crawford, thank you for your dedication and commitment to Miami, and the students, families and communities we are privileged to serve.

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Title: Assistant Director

Status: Part-Time, Extended Appointment Eligible

Salary for: July 1, 2023 – June 30, 2024: \$23,970.00

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2023/2024

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July 1, 2023

+00909405

Jennifer Herman
FBS Information Technology

Miami University is pleased to confirm your appointment for 2023/2024 under the terms and conditions set forth below and in the attached Terms of Employment. On behalf of President Gregory P. Crawford, thank you for your dedication and commitment to Miami, and the students, families and communities we are privileged to serve.

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Title: Technology Product Manager

Status: Full-Time; Extended Appointment Eligible; +\$2,000 Senior Lean Leader

Salary for: July 1, 2023 – June 30, 2024: \$65,791.88

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2023/2024

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July 1, 2023

+00204101

Douglas Ross
Intercollegiate Athletics Admin & General

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Title: Team Physician

Status: This appointment is for 10 hours per week, 12 months and does not include health care benefits. We do not anticipate that this appointment will exceed 10 hours per week. Any additional work time must be authorized in writing by your supervisor. Employees who work in excess of their appointment without authorization may be subject to disciplinary action up to and including possible termination of employment.

Salary for: July 1, 2023 – June 30, 2024: \$15,673.18

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2023/2024

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James Slager
Intercollegiate Athletics Admin & General

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Title: Coordinator of Counseling Services for Student Athletes

Status: This appointment is for 10 hours per week, 10 months, August through May and does not include health care benefits. We do not anticipate that this appointment will exceed 10 hours per week. Any additional work time must be authorized in writing by your supervisor. Employees who work in excess of their appointment without authorization may be subject to disciplinary action up to and including possible termination of employment.

Salary for: July 1, 2023 – June 30, 2024: \$12,039.00

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