Moon Shot Program Owners are finalizing initial best practices based on findings from our Equity Best Practice Diagnostic. Each institution will selected three common best practices that will begin implementation in the spring. Institutions may choose to include the implantation of additional best practices as appropriate.

Team leaders will participate in a half day leadership institute in February to ensure they are fully equipped to manage and implement the best practice. Team leaders will have input in implementation strategies and developing outcomes.

February Leadership Institute for Team Leaders

Team Leaders who are selected will participate in a 3-hour leadership institute on February 15th, official invitations will go out in late January. The Institute will prepare leaders for executing each practice by providing training on the following:

- **Project Management**: Leaders will receive project management training and review our project management tool - Asana. Team leaders will review a pre-built plan for their respective practice.
- **Research & Strategies for Each Best Practice**: Leaders will receive training on the appropriate approach to implement the best practice. Leaders will be provided with resources on the practices based on learnings from dozens of student success studies held with our 1500 partners.
- **Inclusive Leadership Self Assessment**: Leaders will complete a self assessment to assist with private reflection and learning on one’s knowledge and awareness to lead each team inclusively and assist with building an inclusive culture on campus.

<table>
<thead>
<tr>
<th>December 2021</th>
<th>February 15th, 2022</th>
<th>April 5th, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Sponsors meeting on progress from first 100 days.</td>
<td>Leadership Institute for Best Practice Team Leaders</td>
<td>Moon Shot Convening across two half days to launch best practice teams.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>January 19th, 2022</th>
<th>February 18th, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Tier Best Practices for Execution Finalized. Team Leaders Finalized.</td>
<td>Invitations to be sent to team members for Moon Shot convening.</td>
</tr>
</tbody>
</table>

**Commonly Selected Best Practices for Tier 1 Execution**

- **Hold Reform**
  - Bureaucratic Persistence Barrier
- **Retention Grants**
  - Unforeseen Financial Crises
- **Transfer Pathways**
  - Reactive Student Support

**Audit Policies**
- Analyze impact of holds by demographic
- Reform hold resolutions that affect certain populations of students.

**Setup Process**
- Determine where to get funding
- How much will be allotted for micro grants
- Determine process for distribution

**Regional Alignment**
- Audit transfer credit policies
- Where are student experiences “broken” across region?
- What data is available?
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On the registration page, you will be prompted to enter your institutional email (e.g., your .edu email address), your institution's country, city, state, and zip code. Once you've input this information, select your institution from the organization drop down list and click on the button that says "Go to Step 2".

NOTE: If your institution does not appear in the drop-down list, send an email to eabhelp@eab.com for assistance.

Step 4
Check your .edu email inbox (including junk and/or spam folders) for an email from EAB.com to verify your email address and create a password for your account. If you haven't received an email after several minutes, email eabhelp@eab.com for assistance.

Step 5
Add Events@eab.com to your contacts (or ask your IT department) to make sure you receive all event registration confirmations and calendar holds.

For More Information about Moon Shot for Equity click here.

Contact Your Respective Program Owner to Learn More

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