

Student Name \_\_\_\_\_ Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu

The U.S. Department of Education requires students receiving federal financial aid to complete their degree within a maximum time frame. Transfer hours, if any, are included in this time frame. To assess aid eligibility, the student's advisor must submit this form with the requested information.

Standards of Satisfactory Academic Progress Maximum Time Frame	
Associate Degree	96 credit hours
Bachelor's Degree	192 credit hours
Master's Degrees	5 years
Doctoral Degree	10 years

TO BE COMPLETED BY STUDENT'S ACADEMIC ADVISOR Please enter information as it applies to the student.	
Student's declared major	
Anticipated graduation date	(MM/YY):
Type of degree student is seeking (only select more than one degree if simultaneously enrolled in multiple degree programs)	<input type="checkbox"/> Associate <input type="checkbox"/> Master's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Doctoral
Number of remaining credit hours needed to complete degree (including current enrollment)	
Number of transfer credit hours that <b>count</b> toward current degree program	
Type of degree previously earned (including Miami) and the date granted	<b>Degree Type:</b> <b>Date:</b>
Number of credit hours from <b>all previous</b> degrees (including Miami) that will count towards a <b>new</b> or <b>current</b> degree per the Degree Audit	
Has the student switched majors while at Miami?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the student has switched majors while at Miami, how many credit hours from their prior major will <b>NOT</b> count towards their current degree?	
Additional Comments	
_____	_____
Advisor's Signature	Date
_____	_____
Advisor's Name (Printed)	Advisor's Phone #
_____	_____
Academic Department _____	Advisor's Email _____@MiamiOH.edu

**Please return this form to the One Stop:**

 Miami University - One Stop - 301 S. Campus Ave. - Oxford, OH 45056 513-529-0001  
 Email: OneStop@MiamiOH.edu - Fax: 513-529-8713 - Web: MiamiOH.edu/OneStop