

Student Name \_\_\_\_\_ Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu

The student has been classified by the Registrar's Office as non-degree seeking or seeking a second bachelor's degree. Non-degree seeking students are not eligible for federal financial aid. Submit the applicable information from the sections below to the One Stop to be considered for aid.

- Check if the student is not seeking a second Bachelor's degree, Teacher Certification/Licensure, or is not a conditional graduate student.

**SECOND BACHELOR'S DEGREE (To be completed by Academic Advisor)**

Students pursuing a second undergraduate degree must be enrolled in a different degree program than the one previously completed in order to be eligible for financial aid.

- List type of degree(s) previously earned and the date granted: \_\_\_\_\_ Date: \_\_\_\_\_
- List type of degree that student is currently seeking: \_\_\_\_\_
- The number of credit hours from all previous degrees that will count towards new/current degree according to a DARS audit: \_\_\_\_\_
- Additional credit hours needed to complete degree (Including current enrollment): \_\_\_\_\_

**TEACHER CERTIFICATION/LICENSURE (To be completed by Academic Advisor)**

Students seeking principal or leadership licensure are ineligible.

- List the program the student has applied to and will receive certification/licensure: \_\_\_\_\_
- Attach the student's specific plan of coursework by academic semester. This plan must list each course subject & number.
- Are the courses in the attached plan of study required for certification/licensure?  Yes  No
- What is the student's expected program completion date: \_\_\_\_\_

**CONDITIONAL GRADUATE STUDENT (To be completed by Academic Advisor)**

- Has the student been officially accepted or conditionally accepted into the graduate school?  Yes  No
- The reason for the conditional status: (check one);  
 Low GRE test scores  Low undergraduate GPA  Prerequisite courses needed  Late application
- Attach the student's specific plan of coursework by academic semester. This plan must list each course subject & number.

 \_\_\_\_\_  
 Academic Advisor Signature (Original, not typed)

 \_\_\_\_\_  
 Date

 \_\_\_\_\_  
 Print Academic Advisor Name

 \_\_\_\_\_  
 Advisor Phone Number

**CERTIFICATION:** I certify that all information reported to qualify for federal student aid is complete and correct and that purposely giving false or misleading information may lead to fines, prison or both.

 \_\_\_\_\_  
 Student Signature (Original, not typed)

 \_\_\_\_\_  
 Date

**Please return this form to the One Stop:**

Miami University - One Stop - 301 S. Campus Ave. - Oxford, OH 45056 513-529-0001  
 Email: OneStop@MiamiOH.edu - Fax: 513-529-8713 - Web: MiamiOH.edu/OneStop