

Student Name \_\_\_\_\_

Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu

1. Please check the semester in which this appeal applies: Summer 2019      Appeal Deadline:      **07/26/2019** Fall 2019      Appeal Deadline:      **11/22/2019** Spring 2020      Appeal Deadline:      **04/24/2020**2. Students may appeal their federal financial aid suspension if they have a **valid** reason which prevented them from meeting satisfactory academic progress.**Valid** reasons for appeal include:

- Severe personal illness or injury which needed a lengthy recovery time
- Death or severe illness of a family member
- Severe trauma that impaired emotional and/or physical health

**Invalid** reasons for appeal include:

- Poor academic performance due to being homesick
- Having a hard time adjusting to college or freedom of college life
- Being unhappy with classes or with a professor

3. To appeal federal aid suspension, submit all required documents by the due date. **IMPORTANT: Do not** submit any original document(s) as we will be unable to return them. The Banner ID will need to be included on all documents submitted.Required Documentation:

1. Satisfactory Academic Progress Appeal form
2. Personal statement with the following information (in this order):
  - A detailed account of the **valid** reason(s) for failure to maintain academic progress. Include documentation which supports the reasoning (i.e., statements from physicians/counselors including treatment dates and clearance to return to school, statement from clergy, birth/death certificates, obituaries, etc. These statements should not include detailed medical history or diagnosis).
  - The action(s) taken to improve performance (e.g. tutoring, academic advising, or other actions) which shows there will be progress going forward. Be thorough and provide documentation.

**If the appeal is due to exceeding the maximum time frame for degree completion, the SAP Maximum Time Frame Evaluation form ([MiamiOH.edu/SFAForms](http://MiamiOH.edu/SFAForms)) will also need submitted.**

**CERTIFICATION:** I understand that submitting this form may not result in a reinstatement of aid eligibility. If my appeal is incomplete or lacks documentation, the appeal will be denied automatically, therefore I am submitting a complete appeal. I further understand that the Office of Student Financial Assistance cannot process this appeal until my federal financial aid has actually been suspended. Once a decision about my appeal has been made, I will be notified of the outcome. I certify that all the information reported to qualify for federal student aid is complete and correct and correct and that purposely giving false or misleading information may lead to fines, prison or both.

\_\_\_\_\_  
Student Signature (Original, not typed)\_\_\_\_\_  
Date**Please return this form to the One Stop:**

Miami University One Stop - 301 S. Campus Ave. - Oxford, OH 45056

513-529-0001 - Email: [OneStop@MiamiOH.edu](mailto:OneStop@MiamiOH.edu) - Fax: 513-529-8713 - [MiamiOH.edu/OneStop](http://MiamiOH.edu/OneStop)

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