

Student Name \_\_\_\_\_ Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu Phone # for questions about form: \_\_\_\_\_

The Department of Homeland Security (DHS) could not confirm the student is an eligible non-citizen. The student must present ONE of the following documents in person to the One Stop to verify their identity.

- Arrival Departure Record (form I-94), **or**
- Alien Registration Receipt Card (form I-151C), **or**
- Permanent Resident Card or Resident Alien Card (form I-551)

**CERTIFICATION:** I certify that all information reported to qualify for federal student aid is complete and correct and that purposely giving false or misleading information may lead to fines, prison or both.

\_\_\_\_\_  
Student Signature (Original, not typed)\_\_\_\_\_  
Date

FOR OFFICE USE ONLY:

Name of authorized individual who received the document: \_\_\_\_\_

**Students unable to present documents in person to the One Stop, must complete page 2 utilizing a notary public.**

**Please return this form to the One Stop:**

Miami University - One Stop - 301 S. Campus Ave. - Oxford, OH 45056 513-529-0001

Email: OneStop@MiamiOH.edu - Fax: 513-529-8713 - Web: MiamiOH.edu/OneStop

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**Students unable to present documents in person to the One Stop, must complete the information below utilizing a notary public.**

**Student Name** \_\_\_\_\_ **Banner ID +** \_\_\_\_\_

**Student Email** \_\_\_\_\_ **@MiamiOH.edu** **Phone # for questions about form:** \_\_\_\_\_

This form is for the collection of DHS or other U.S. citizenship/nationality documents from students unable to present their documents in person to the One Stop. Original documents must be presented to the notary.

I certify that I, \_\_\_\_\_, am the individual signing this statement, and I am providing  
(Print Student Name)  
 original documents along with a valid government-issued photo identification card bearing my portrait.

List of document(s):

| NAME OF VALID PHOTO ID | EXPIRATION DATE OF VALID PHOTO ID | ISSUING AUTHORITY OF VALID PHOTO ID |
|------------------------|-----------------------------------|-------------------------------------|
|                        |                                   |                                     |

| NAME OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S) (MUST SUBMIT WITH FORM) | EXPIRATION DATE (IF ANY) OF CITIZENSHIP AND/OR IMMIGRATION DOCUMENT(S) |
|--|--|
|  |  |

**This Notary's Certificate of Acknowledgement must be completed by a notary.**

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_, personally appeared,  
(DATE) (NOTARY'S NAME)

\_\_\_\_\_, and provided to me on basis of satisfactory evidence of  
(PRINTED NAME OF STUDENT)

identification \_\_\_\_\_ to be the above-named person who signed the  
(TYPE OF GOVERNMENT-ISSUED PHOTO ID PROVIDED)

foregoing instrument.

**WITNESS my hand and official seal**  
(SEAL)

\_\_\_\_\_  
(NOTARY SIGNATURE)

My commission expires on \_\_\_\_\_

**CERTIFICATION:** I certify that all information reported to qualify for federal student aid is complete and correct and that purposely giving false or misleading information may lead to fines, prison or both.

\_\_\_\_\_  
 Student's Signature (Original, not typed)  
 (Sign in the presence of a notary public)

\_\_\_\_\_  
 Date

**Please return this form to the One Stop:**

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