

Student Name \_\_\_\_\_ Banner ID + \_\_\_\_\_

Student Email \_\_\_\_\_@MiamiOH.edu Phone # for questions about form: \_\_\_\_\_

### INSTRUCTIONS

Being selected for Federal verification requires confirmation of the information provided on the FAFSA. For more information and instructions, please visit MiamiOH.edu/verification. The IRS Data Retrieval Tool, an IRS Tax Return Transcript, or a copy of the 2017 Federal Tax Return form 1040, 1040A or 1040EZ signed by the tax filer is the only acceptable documentation for verifying tax information.

The verification process must be completed before aid will disburse to the student's account; therefore submitting all requirements within 30 days of receipt of request is highly encouraged.

### HOUSEHOLD INFORMATION

Complete the table below for the members *currently* within the FAFSA parent's household. Make sure to include:

1. Yourself (student) and parent(s) (including a stepparent).
2. Parent's other children that meet the following criteria (**even if they do not live with the student**):
  - a. Children that will have more than half of their financial support provided by the parent(s) from July 1, 2019, through June 30, 2020, **OR**
  - b. Children who would be required to submit the parent(s) information if they were completing a 2019-2020 FAFSA.
3. Additional household members who live with the parent(s), that will have more than half of their financial support provided by the parent(s) from July 1, 2019, through June 30, 2020.

If FAFSA parent(s), or stepparent listed below are married, please indicate month and year of marriage .

First/Last Name	Age	Relationship to Student	College*	Enrolled at least half-time in college? (Yes or No)
		Self	Miami University	

\*Include the college name for any household member excluding the parent(s) (who meets criteria above) who will be enrolled at **least half-time**, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2019 and June 30, 2020.

If more space is needed, attach a separate page. The Banner ID will need to be included on all documents submitted.

**Please return this form to the One Stop:**

Miami University - One Stop - 301 S. Campus Ave. - Oxford, OH 45056 513-529-0001

Email: OneStop@MiamiOH.edu - Fax: 513-529-8713 - Web: MiamiOH.edu/OneStop

Student Name \_\_\_\_\_

Banner ID + \_\_\_\_\_

FEDERAL TAX RETURN FILING STATUS	
PARENT	STUDENT
<p>Filing Status (Check all that apply):</p> <p><input type="checkbox"/> FAFSA parent(s) already filed the 2017 return <b>and</b>:</p> <p style="margin-left: 20px;"> <input type="radio"/> Used the IRS Data Retrieval Tool via the FAFSA  <input type="radio"/> Requested an IRS Tax Return Transcript or a copy of the 2017 Federal Tax Return form 1040, 1040A or 1040EZ signed by the tax filer.                 </p> <p><input type="checkbox"/> FAFSA parent(s) will but have yet to file the 2017 tax return.</p> <p><input type="checkbox"/> FAFSA parent(s) were not employed and had no income earned from work in 2017.</p> <p><input type="checkbox"/> FAFSA parent(s) will not and is not required to file.</p> <p><b>NON FILERS</b>                      Each step must be completed if the FAFSA parent(s) will not and are not required to file a 2017 income tax return.</p> <ol style="list-style-type: none"> <li>1. Provide a copy of the IRS Verification of Non-filing Letter (for each parent that did not file) dated on or after October 1, 2018.                             <ul style="list-style-type: none"> <li>• This letter can be requested by completing a 4506-T form and mailing it to the IRS, or by obtaining a tax return transcript.</li> <li>• If unable to obtain the Non-filing letter, submit a signed statement certifying the FAFSA parent(s) attempted to obtain the IRS Verification of Non-filing Letter from the IRS or other tax authorities and was unable to obtain the required documentation.</li> </ul> </li> <li>2. If there was no income earned, provide a signed statement explaining how the household was supported in 2017.</li> <li>3. If the FAFSA parent(s) were not required to file a return but worked during 2017, submit copies of the W-2 or 1099 (or equivalent documentation) for each source of employment income received.</li> </ol> <p style="text-align: center;"><b>The Banner ID will need to be included on all documents submitted.</b></p>	<p>Did the student have income from work?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Filing Status (Check all that apply):</p> <p><input type="checkbox"/> Student already filed the 2017 return <b>and</b>:</p> <p style="margin-left: 20px;"> <input type="radio"/> Used the IRS Data Retrieval Tool via the FAFSA  <input type="radio"/> Requested an IRS Tax Return Transcript or a copy of the 2017 Federal Tax Return form 1040, 1040A or 1040EZ signed by the tax filer.                 </p> <p><input type="checkbox"/> Student will but has yet to file the 2017 tax return.</p> <p><input type="checkbox"/> Student will not and is not required to file.</p> <p><b>NON FILERS</b>                      Each step must be completed if the student will not and is not required to file a 2017 income tax return.</p> <ol style="list-style-type: none"> <li>1. If the student was not required to file a return but worked during 2017, submit copies of the W-2 or 1099 (or equivalent documentation) for each source of employment income received.</li> </ol> <p style="text-align: center;"><b>The Banner ID will need to be included on all documents submitted.</b></p>

**CERTIFICATION:** I certify that all information reported to qualify for federal student aid is complete and correct and that purposely giving false or misleading information may lead to fines, prison or both.

Student Signature (Original, not typed) \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature (Original, not typed) \_\_\_\_\_

Date \_\_\_\_\_

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