



Miami University

Graduate Nursing Student Checklist

- Review Curriculum and Progression Plan with Advisor and register for classes
 - [Curriculum and Sequencing \(MSN\)](#)
- Sign up for orientation via this link:
 - <https://www.signupgenius.com/go/10c0e49aaae22a5fec61-graduate>
- Attend MSN orientation (August 5th or 8th)
- Create CastleBranch Account by September 1st
 - Consent for Testing
 - FERPA Agreement
 - Clinical Placement Policy
- Review following websites and sign handbook attestation form: [Handbook Attestation](#)
 - [Miami Graduate Nursing](#)
 - [Graduate Nursing Resources](#)
 - [Graduate Nursing Handbook](#)
- Complete Clinical Preference Form: [Clinical Preference Form](#)
- Complete Clinical Requirements (**Most Due Jan 1st of Clinical Years**)
 - Background Check: Annual state and federal background checks are required for clinical placement. A positive finding on a background check may inhibit a student's clinical placement and, ultimately, continuation in the program. *Turn into Linda Helling hellinglj@miamioh.edu
 - 10 Panel Urine Drug Screen: To be completed by Jan 1st. Current positive drug screen results will prevent a student from participating in clinicals. Instructions in CastleBranch. Linda will send link to set up account. Drug Screen is \$37
 - Professional Nurse's License: Students must also have an unencumbered nursing license from their current state or state in which they will be performing clinical time (IL, IN, KY, or OH). Will need to email this to the Clinical Placement Coordinator (Raquel Campbell – Campb317@miamioh.edu) with license verification or with information that student has passed NCLEX (if 2022 grad) PRIOR TO STARTING CLASSES. Must be uploaded to Typhon prior to Jan. 1st in first year of clinicals and kept current.
 - Hepatitis B Virus (HBV/HBSAB Series) OR Titer: Jan 1st
 - CPR: Only American Heart Association Healthcare provider BLS certification, which includes AED, will be accepted. Need to be Jan 1st.
 - Seasonal Flu Vaccine: Documentation of vaccination from current season. Most recent Flu vaccine information due on Typhon by Jan. 1st of first clinical year, then annually by October 15th.

- Physical Exam: A physician, nurse practitioner, certified nurse-midwife or a physician assistant must provide signed documentation of the initial physical exam. Exam must occur within 6 months before Jan 1st of first clinical year.
- COVID-19 Vaccine: Unless exempted, all students must provide proof of 2 doses of the Pfizer or Moderna vaccine or one dose of Johnson & Johnson. Boosters as recommended by the CDC are also required. This policy may be adjusted as the pandemic evolves.
- Tetanus Diphtheria Pertussis: TD booster or Tdap vaccine given within 10 years. Renewal every 10 years is required. Due Jan. 1st of first clinical year.
- Measles, Mumps, Rubella (MMR): 2 MMR vaccines required or 2 measles, 1 mumps and 1 rubella. A titer showing immunity to Measles, Mumps, and Rubella will also be accepted. Due Jan. 1st
- TB Test: Two step or QuantiFERON Gold test due Jan 1st of first clinical year, then negative test due annually January 1st of subsequent clinical years.
- Varicella: Titer, or proof of vaccination by Jan. 1st of first clinical year.