

# Whitney Fitzsimmons

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Hamilton, OH

April 14, 20XX

Jane Smith

StoryPoint

7129 Gilmore Rd.

Fairfield Township, OH 45011

Dear Ms. Smith:

I am writing to apply for the position of Service Coordinator at StoryPoint Senior Living Community. I have spent the last four years at Miami University studying the field of Gerontology and will be graduating with honors this May. My studies have focused on Aging in Diverse Contexts, and I have taken a variety of classes that explore aging from international perspectives and analyze the role of environment, culture and gender throughout an individual's life span.

The Service Coordinator position matches my experience, studies and enthusiasm for gerontological studies. Miami University is home to the Scripps Gerontology Center and as described in the attached resume, I have been fortunate enough to spend the past two years assisting Dr. Robert Jones in his research on Ohio Family's Satisfaction with Long-Term Care Facilities in the State. Researching long-term care opportunities in surrounding states, assisting in the development of the study's survey and analyzing the results have given me a good understanding of opportunities and resources available to seniors in the area. This knowledge will allow me to refer individuals and their families to the appropriate resources to best serve their needs.

This past year, I completed an internship at Beechwood Acres working with chronically ill patients and individuals with disabilities. This experience exposed me to the best practices for providing long-term care and learning how to process insurance and Medicare regulations. In addition to this experience, I organized a trip of 10 colleagues to Washington D.C. to lobby our representatives for improved care and legal protection for individuals with disabilities.

I believe my internship, coupled with my research experience and academic studies has prepared me very well to serve in the Service Coordinator position. I am particularly passionate about seniors and would welcome the opportunity to assist them in locating resources and advocating on their behalf. I also believe that my education, experiences, and skills will match well with the mission of StoryPoint, as a "senior life connections company." I will contact you during the week of April 20th to determine the status of my application. Thank you for your time and consideration.

Sincerely,

*Whitney Fitzsimmons*

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